



Stephen Knight Center for Early Education

PTA Meeting Minutes | October 13, 2022

CALL TO ORDER

- The Stephen Knight Center for Early Education's PTA's October general meeting was called to order at 5 p.m. by Savannah Graham (President). Melissa Viola (Secretary) recorded minutes.

ROLL CALL

- Four board members were in attendance, including Savannah Graham (President); Rachel Roth (Vice President); Lauren Quillian (Treasurer); and Melissa Viola (Secretary). SKCEE representative was Shelley Boberschmidt. A full list of family, staff, and community attendees is listed below.

PRINCIPAL UPDATE (Shelley Boberschmidt)

- The Safety Committee is meeting this Thursday, and it has already met two times this year. Bev Kretz is serving as the Chair. There was recently a lock down drill that went well. There were two doors that were identified as not working correctly and those have been fixed. There are issues with families not exiting out the front door, and this is an issue because staff does not know who is entering and exiting the building. Families must enter and exit through the building's front door.
- The building is now fully staffed and all positions are hired for.
- The staff is very appreciative of the Stock the Lounge donations that are being received each month.

BUDGET UPDATE (Lauren Quillian)

- Doing great on membership, fundraising and expenses. Fall Festival was a success both financially and as a community-building event. In addition, received donations from Larsen Builders and the Windfall Foundation.
- The board is collaborating with school leadership to identify a special project to spend the funds that have been raised so far this year.

VOLUNTEER & COMMITTEE UPDATES (Rachel Roth)

- **Room Parents**
 - Still need to identify room parents for the following classrooms: Mr. G; Dock and Ms. Shannon.
- **Lunch Room Volunteers**
 - There are still volunteer opportunities available in October.
 - Lunch volunteer schedule will change slightly in November so there will be three shifts.
 - Seeking volunteers to serve on the Snowball Dance committee, including 1-2 chairs and 3-4 helpers. Snowball Dance is happening at the end of January/mid-February.

CSC UPDATE (Rachel Roth)

- The group discussed how to create more continuity between the SKCEE and Cory communities, including finding more Cory events that SKCEE kindergarteners can attend and seeing if Cory PTA is willing to help with SKCEE kindergarten budget items like continuation.
- SKCEE has a \$50k budget to spend on something special, like shade outside for the playground or grounds maintenance, but that budget could be increased if it's combined with PTA's funds.
- There will be a Halloween parade and celebrations in the classrooms this year. In addition, there will be a collaborative holiday celebration.

MEMBERSHIP UPDATE (Melissa Viola)

- The SKCEE PTA submitted membership numbers and dues to the Colorado PTA so we are in good standing for the 2022-2023 school year.

READ-A-THON (Lindsay Linden)

- This year's Read-a-Thon is likely to surpass our sponsorship fundraising goal.
- There is a kickoff planned on Thursday that includes a milk and cookies/reading session with the teachers.
- Students are encouraged to set up their Read-a-Thon pages.

DINE OUTS (Elizabeth Howard)

- Sexy Pizza raised \$1,000.
- Ni Tuyo is scheduled for October.

STOCK THE LOUNGE/STAFF APPRECIATION (Whitney Teschner)

- The group discussed collecting school supplies in December rather than snacks because teachers will not be in the building for much of the month due to holiday break.
- The group discussed if it's possible to collect money from parents through Venmo or Square to cover the cost of snacks, rather than having families bring in snack donations.

SCHOOL TOURS (Kristen Swindell)

- Kristen has led school tours at SKCEE for many years, and she is heading them up at SKCEE again this year.
- She is setting up tour dates with Shelley and will be looking for volunteers to help.

ADDITIONAL ITEMS/QUESTIONS

- Ideas for social media include stories and reels featuring staff, parents and students sharing why they love SKCEE.

IN ATTENDANCE

- Iraj Rasouli
- Jessica Shaoul
- Megan Avery
- Lauren Quillian
- Melissa Majors
- Elizabeth Howard
- Lindsey Linden
- Melissa Viola
- Joy Muratsuchi
- Marcella Eppsteiner
- Lauren Busch
- Whitney Teschner
- Kristen Swindell
- Rachel Roth