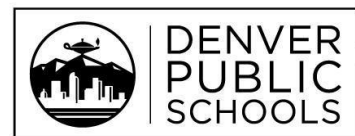


CSC Meeting Agenda and Minutes
Stephen Knight Center for Early Education (SKCEE)
2023-2024



Discover a World of Opportunity™

Date: 09/14/2023 Time: 3:45-4:45

Location: Stephen Knight Center for Early Education Professional Learning Room

Attendance: Shelley Boberschmidt, Aimee Justice-Lundt, Bruce Gallagher, Cara Havenar, Lisa Rordan, Fiona Lemesany

22-23 Principal: Shelley Boberschmidt

Co-Chairpeople: Cara Havenar

Secretary: Fiona Lemesany

Community Member: Bruce Gallagher

CSC Member: Lisa Rordan (Parent: ECE)

CSC Member: Fiona Lemesany (PTA representative)

CSC Member: Amber Johnson (Parent: K and ECE)

CSC Member: Cara Havenar (Teacher)

SKCEE Mission Statement

We are a learning community committed to ensuring each child reaches their potential through rigorous and differentiated learning. We value relationships between staff, students, and families.

SKCEE Vision Statement

Our vision is to sustain a positive, strong, and diverse learning community where students grow as people and as learners. SKCEE is a place where staff and parents work together for the development of the whole child, fostering a love of learning and global citizenship in our students.

AGENDA:

- 3:45-4:00
 - Introductions / Inclusion
 - Name, children, celebration
- 4:00-4:15
 - CSC at a glance / purpose
 - DPS direction of CSC / bylaws
 - The committee determined to accept as-is. Should any member feel adjustments or changes need to be made before the next meeting, address then.
 - Secretary and Co-Chair Elections
 - Fiona Lemesany will be Secretary
 - Cara Havenar will be Co-Chair
- 4:15-4:30
 - Feedback on 23-24 Launch
 - positive
 - SKCEE's staff team for the year is "Glow and Grow" – trying to foster a culture of continuous improvement and growth.
 - General consensus from the beginning of the school year is positive. The PTA hasn't heard a lot from parents, so believe that, "no news is good news."

- From a teacher perspective, Cara shared that the newly established team meetings have been good – along with the consistency of leadership and certain systems.
- Zero violations for the latest licensing meeting – will come once / month until February.
- Leslie Kaplan’s new role (Dean of Operations) is proving to be so helpful for staff and teachers alike – Shelley and Aimee have been able to align roles and responsibilities, as well as Leslie’s been able to take tasks like paperwork off of teachers’ plates.
- opportunities
 - Lisa shared feedback that there was an element that felt like, “going in blind” – especially around DPS communication / policies, like tuition payments.
 - Fiona mentioned similarly with meals. All school meals are covered per the Governor for 2023-2024 school year, but parents still have to complete the You Benefit form.
 - There’s a fine line between too much communication from the school (i.e. Staci’s email today re: drills) and not enough.
 - Cara suggested a welcome packet / checklist for new parents at the beginning of the school year.
 - Another great opportunity is collaboration with Cory and Cory’s PTA. Questioning where the disconnect is?
 - a. A suggestion was made to have a position on the PTA as a parental liaison. Fortunately, Rachel (PTA President) has students at both schools this year.
 - b. There’s also a disconnect over funds. None of the funds raised from Cory PTA go to Knight Kinder.
 - c. Kinder is a student-based budget, which is different from ECE. That budget is not enough to cover Kinder’s needs, so have to dip into the ECE budget.
 - d. Lisa suggested that there could be an opportunity to participate in Cory’s Auction as that raises so much money.
 - e. Determined that there needs to be a connection / meeting between PTAs.
- 4:30-4:45
 - Set agenda for October meeting
- 4:45-5:00
 - Closing / Next Steps / Commitments
 - Short discussion on frequency of communication from teachers to parents. Some parents (especially those with older children) prefer bi-monthly versus weekly. Others, who are newer to a structured school environment, prefer weekly. Shelley and Aimee to take to School Leadership.